

How much reimbursement will I receive?

Respite will be at the rate of \$6.00 per hour. Due to the \$1.00 per hour co-pay from the families deducted in our office, actual reimbursements to parents will be \$5.00 per hour.

Who pays the provider and how much is the provider paid?

Parents will be responsible for negotiating the rate with the provider. It is also the responsibility of the parent as to when the provider is paid.

If you have any other questions, please contact your local case manager or the Uniting Parents' Amarillo office at 1-888-892-2273.



Uniting Parents Respite Program



a program of the
Coalition of Health Services
301 S. Polk Suite 740
Amarillo, Texas 79101
(806) 337-1700
1-888-892-2273

Uniting Parents is pleased to announce a grant funded respite program for Children With Special Health Care Needs (CSHCN) and their families.

This respite program is funded by a grant from the Texas Department of State Health Services (DSHS) and will provide opportunities for families to participate and receive access to short term respite starting September 1, 2005 through August 31, 2006

Our Mission is to strengthen the family unit by providing respite, providing resources, and allowing the child to be a part of his community not apart from his community.

Respite will help parents:

- Keep their child at home.
- Preserve and strengthen the family.
- Participate in other activities.
- Spend time with their other children.
- Reduce stress.
- Rebuild marital relationships.
- Have time to attend conferences, meetings, support groups, etc.
- Provide care during short-term emergencies.
- DO NOTHING, but rest.

***Respite is NOT intended for long-term child care**

In the next few pages, you will find important information regarding this opportunity. **Please make note of the changes to the process of reimbursing respite hours. If you have any questions, please let your case manager know or call toll free 1-888-892-2273.**

Application Process:

With this new grant year, you will be required to fill out a new application. You can receive an application from your case manager. You will also request how many hours you need for a particular respite use during the month. This information will be attached to your application for approval from the program director. Parents must discuss any request for additional respite through out the year with their case manager.

Evaluation:

A required satisfaction survey is included on the reimbursement voucher. This short questionnaire will provide us feedback that is important to report to the CSHCN state program.

Voucher:

We will mail a voucher and instructions upon receipt of your application. This voucher will require signatures from both the provider and the parent. A reimbursement of \$6.00 an hour with a deduction of parent's co-pay of \$1.00 per hour will be mailed to the parent. *The voucher must be in our office by the 25th of the month, so we can request your reimbursement. We will mail reimbursement to the specified address on the voucher approximately 8 weeks later.*

An example of respite use is defined as:

- 2 hours to go to the grocery store
- 4 hours to attend a special event with family or friends
- 3 hours to take siblings to a movie and get a burger

Frequently Asked Questions

What is respite?

Respite is a short break or rest for families who have a child with special health care needs and disabilities. Respite is not a daycare service.

How do I access respite hours?

Contact your case manager with your request. The amount of respite hours will be based on need, approval, and availability of funds. It is important to plan ahead for any respite use.

Who can be the respite provider?

Parents may choose friends or an adult relative living outside the home to be a provider. It is the parent's responsibility to screen their providers.

Who is eligible for respite?

Families receiving Uniting Parents services that are not receiving respite services from another source are eligible for respite.

How soon will I receive my reimbursement?

The voucher with satisfaction survey will need to be in our office by the 25th of the month. We will mail your reimbursement approximately 8 weeks later. There could be a delay of two months or more on late vouchers.

For example:

- Reimbursement requested by October 5th from DSHS will be reimbursed to the parent by November 15th.
- Vouchers and evaluations received after the 25th of the month will not be processed until the next month making the timeline of receipt of reimbursement approximately 12 weeks instead of 8 weeks.